

## 1. PROGRAM PERIODS & FORMATS

### Long-Term Period

**Format:** Offline or Online

**Duration:** Full semester or full academic year

### Short-Term Period

**Format:** Online (Min. 3 months)

**Format:** Offline (Exactly 1 month)

## 2. CRITERIA FOR CANDIDATES

- **Citizenship:** Must hold foreign citizenship.
- **Current Employment:** Active employee of a foreign university, organization, scientific research school, or laboratory.
- **Academic Degree:** Must hold a Doctor of Sciences, Doctor of Philosophy (PhD), Candidate of Sciences, or a Master's degree (eligible *only* for linguistic specialties). Alternatively, an established foreign specialist/practitioner whose expertise directly aligns with the profile of the taught disciplines.

## 3. FINANCIAL TERMS & REMUNERATION

Program Track	Financial Conditions & Compensation Details
<b>Short-Term Period</b> (Offline - 1 Month)	<b>Total Fee: 2,160,000 KZT</b> per person for the entire period. <i>* Note: The total fee is all-inclusive of all expenses including wages, accommodation/ living expenses, flights, medical insurance, visa fees, etc.</i>
<b>Long-Term &amp; Short-Term</b> (Offline and Online Programs)	Calculated in accordance with the institutional <b>Point-factor method</b> . Detailed tables and information: <a href="https://enu.kz/en/page/cooperation/foreign-specialists">https://enu.kz/en/page/cooperation/foreign-specialists</a>
<b>Long-Term Period</b> (Offline Track only)	An <b>economy class return airfare</b> is fully covered additionally by ENU according to established institutional rules. <i>* Important: All other expenses (including housing, insurance, and visas) must be managed and paid by the employee independently.</i>

## 4. KEY PERFORMANCE INDICATORS (KPIS)

*All items listed below are mandatory requirements:*

**Teaching Load:** Conduct lectures and practical classes of at least 12 credits per semester (long-term) or at least 90 academic hours total (short-term).

**Research Publications:** Publish scientific articles in indexed journals included in the **Web of Science** or **Scopus** databases, with mandatory citation of affiliation to ENU or co-authored with ENU teaching staff.

**Mentorship:** Carry out formal co-supervision or research consultation with ENU Master's and/or PhD students.

**Knowledge Transfer:** Conduct professional training sessions and/or specialized seminars for university employees, young scientists, and PhD students.

**Conference & Journal Engagement:** Participate actively in the preparation of scientific articles for peerreviewed international journals, local journals recommended by the Ministry, or international conference proceedings.

**Grant Applications:** Jointly prepare and submit a research proposal with young scientists and/or PhD students to participate in external grant programs or international scientific research.

**Academic Reviewing:** Review scientific/research work, educational programs, and/or discipline syllabuses.

## 5. APPLICATION PROCESS & REQUIREMENTS

### Step 1: Digital Registration

Fill out and submit the official online application form before **15th June 2026**:

<https://forms.gle/zIuHPQp2GzVWv8uK9>

### Step 2: Document Submission

Email your complete application portfolio to [hr@enu.kz](mailto:hr@enu.kz) with the exact email subject title: **"Foreign professor (funded by ENU)"**.

#### Required Documents:

- Scanned high-quality copy of valid passport
- Comprehensive Curriculum Vitae (CV)
- Supporting official document/diploma for academic degree
- Official proof of current employment/place of work
- *If available:* Documents confirming international recognition, patents, or professional association memberships (crucial for practitioners).

**Department of International Cooperation (DIC)**

**Phone:** 8(7172)70-95-00 (Internal extensions: 31-408, 31-417)

**Official Email:** [enu.visiting.prof@gmail.com](mailto:enu.visiting.prof@gmail.com)

